

## **Interdistrict/District Of Choice Attendance**

### **BP 5117**

The Board of Trustees of the McKittrick Elementary School District recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons.

The Board has designated McKittrick Elementary School District as a "School District Of Choice" and shall accept students who reside in other California school districts but wish to attend the McKittrick Elementary school.

At the end of each school year, the Board will determine the maximum number of students to be enrolled in each classroom and each grade level for the next school year. The current classroom and grade level caps are:

#### **Grade Level Caps Updated December 2009**

Kindergarten	8 Students
First Grade	8 Students
Second Grade	8 Students
Third Grade	8 Students
Fourth Grade	8 Students
Fifth Grade	8 Students
Sixth Grade	8 Students
Seventh Grade	8 Students
Eighth Grade	8 Students

#### **Classroom Caps Updated December 2009**

Kindergarten	8 Students
First and Second Grades	16 students
Third and Fourth Grades	16 Students
Fifth and Sixth Grades	16 Students
Seventh and Eighth Grades	16 Students

Each year by January, the Superintendent or designee shall report to the Board the number of projected transfer students that the district will be able to accept. The report shall detail the numbers and grade levels of the students the school will be able to accept.

Upon receiving the Superintendent's report, the Board shall annually determine the number of students who will be accepted for admittance into the district through this program. This number shall be reflected in the minutes of the Board's meeting.

The Superintendent or designee shall establish a selection process which ensures that students applying through the program are admitted to McKittrick Elementary School through a random, unbiased process that prohibits evaluation of whether a student should be enrolled based upon his/her academic or athletic performance. If the number of students on the waiting list exceeds the number of allowed transfers the Board has designated for acceptance under the program, the Superintendent or designee shall conduct a random drawing in public at a regularly scheduled Board meeting. In the selection process for grades K - 8th, first priority shall be given to siblings of children who are already enrolled in the district, second priority shall be given to pupils eligible for free or reduced-price meals, third priority shall be given to children of active military personnel, and fourth priority shall be given to immediate relatives of McKittrick School District employees.

The random drawing will be held in the following manner:

1. For each opening grades K - 8th, the Superintendent will determine if any applicants for that grade level are siblings of students already enrolled at McKittrick Elementary School. For each opening in kindergarten, the Superintendent will determine the first date that any eligible applicant filed their request to be placed on the waiting list. All of the names of applicants for kindergarten with siblings already enrolled, who filed their request on that date, will be placed in a container and the Board will draw one name from the container. After all of the names are drawn that were filed on that first date, the Superintendent will determine the second date that any eligible applicant filed their request to be placed on the waiting list for kindergarten. This process will continue in the same manner until all of the openings in kindergarten are filled, according to the Board Policy 5117 adopted grade/class caps.
2. After siblings have been considered, the Superintendent will determine if any applicants for that grade level are eligible for free or reduced-price meals. For each opening in kindergarten, the Superintendent will determine the first date that any eligible applicant filed their request to be placed on the waiting list. All of the names of applicants for kindergarten eligible for free or reduced-price meals, who filed their request on that date, will be placed in a container and the Board will draw one name from the container. After all of the names are drawn that were filed on that first date, the Superintendent will determine the second date that any eligible applicant filed their request to be placed on the waiting list for kindergarten. This process will continue in the same manner until all of the openings in kindergarten are filled, according to the Board Policy 5117 adopted grade/class caps.
3. After students eligible for free or reduced-price meals have been considered, the Superintendent will determine if any applicants for that grade level are children of active military personnel. For each opening in kindergarten, the Superintendent will determine the first date that any eligible applicant filed their request to be placed on the waiting list. All of the names of applicants for kindergarten who are children of active military personnel, and filed their request on that date, will be placed in a container and the Board will draw one name from the container. After all of the names are drawn that were filed on that first date, the Superintendent will determine the second date that any eligible applicant filed their request to be placed on the waiting list for kindergarten. This process will continue in the same manner until all of the openings in kindergarten are filled, according to the Board Policy 5117 adopted grade/class caps.
4. After children of active military personnel have been considered, the Superintendent will determine if any applicants for that grade level are an immediate relative to a District employee. For this purpose, immediate relative is defined as the children or grandchildren including adopted, foster, and step children and grandchildren of the employee. For each opening in kindergarten, the Superintendent will determine the first date that any eligible applicant filed their request to be placed on the waiting list. All of the names of applicants for kindergarten who are an immediate relative to a District employee, and filed their request on that date, will be placed in a container and the Board will draw one name from the container.

After all of the names are drawn that were filed on that first date, the Superintendent will determine the second date that any eligible applicant filed their request to be placed on the waiting list for kindergarten. This process will continue in the same manner until all of the openings in kindergarten are filled, according to the Board Policy 5117 adopted grade/class caps.

5. If there are any further openings for kindergarten, the Superintendent will determine the first date that any applicant filed their request to be placed on the waiting list. All of the names of applicants for kindergarten, who filed their request on that date, will be placed in a container and the Board will draw one name from the container. After all of the names are drawn that were filed on that first date, the Superintendent will determine the second date that any eligible applicant filed their request to be placed on the waiting list for kindergarten. This process will continue in the same manner until all of the openings in kindergarten are filled, according to the Board Policy 5117 adopted grade/class caps.

6. The Board will then continue this process past the allowed spaces available in the classroom until all of the names on the kindergarten waiting list have been depleted. The list of names that are in excess of the number of transfers authorized by the board for kindergarten will be used if a transfer is to be made before the next regularly scheduled Board meeting, the Superintendent will use those extra names, in the order drawn, to authorize the next transfer.

7. This same process will be followed to fill openings 1st - 8th grades.

For all openings in K-8<sup>th</sup> grade, the Superintendent will accept the names of possible students by the date the student was placed on the waiting list. Students will be added to the waiting list in an order that correlates to the date of the parental request. The list is first come first served. The first day a student will be eligible to be added to the list is their date of birth. (Education Code [48200](#))

Because the district admits students in accordance with the school district of choice program, the Superintendent or designee may admit a student based on an individual interdistrict attendance permit pursuant to Education Code [48300-48317](#) only in situations of need and upon the request agreement of the district of residence from. Any student accepted under an interdistrict attendance permit will be considered a district of choice student effective the first day of the next school year.

The Superintendent or designee shall maintain a record of requests for admittance under the program that contains all of the following:

1. The number of requests granted, denied, or withdrawn and, for denied requests, the reason for the denial
2. The number of students transferred out of and transferred into the district pursuant to this program
3. The race, ethnicity, gender, self-reported socio-economic status, eligibility for free or reduced-price meals, and the district of residence for each student in item #2 above
4. The number of students in item #2 above who are classified as English language learners or students with identified as individuals with exceptional needs.

The Superintendent or designee shall report to the Board, at the regularly scheduled October meeting, the information specified in items #1-4 above. By October 15 of each year, the Superintendent or designee shall provide the same information, as well as information regarding the district's status as a school district of choice in the upcoming school year, to each geographically adjacent school district, the county office of education, and the California Department of Education. (Education Code [48313](#))

The reports to the Board and other agencies shall also include a summary of audit exceptions, if any, resulting from the compliance review of components of the district of choice program conducted as part of the annual district audit. (Education Code [48301](#), [48313](#))

A student's transfer under school district of choice may be revoked if the pupil is recommended for expulsion for acts described in Education Code [48918](#).

#### Transportation

The district will not provide home to school transportation to students residing outside the district boundaries.

Policy MCKITTRICK ELEMENTARY SCHOOL DISTRICT

Adopted: March 8, 2011 McKittrick, California

Revised: October 10, 2017